



Greater Fall River RE-CREATION

Grace Gerling
Executive Director

Greg O'Donnell
President

 45 Rock Street | Fall River, MA 02720

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 www.gfrrec.org

Greater Fall River RE-CREATION

Outreach Worker/Case Manager

Pay: \$16.50 - \$18.00

Hours: 24hrs weekly, some nights and weekends

QUALIFICATIONS:

- Bachelor's degree preferred and/or experience of 3 years working in human service field with high-risk youth
- Familiarity with the juvenile system and Fall River youth service providers
- Valid license required along with own transportation

SUMMARY:

The Outreach Worker/Case Manager is part of the Youth Outreach Program, establishing open communication, and support among team members, create community partners for employment opportunities and set benchmarks for the youth during their service time. Also works with the youth to attain goals that are set during the intervention plan. Due to the nature of the work and youth, the Outreach Worker/Case Manager works a schedule based on programmatic needs.

ESSENTIAL JOB SKILLS:

- Driving; possesses a legally registered, insured vehicle for employment use with a current safety inspection sticker, and a valid state driver's license
- Regular attendance and scheduling flexibility; works a varied schedule including days, nights, weekends, contingent on program needs
- Verbal and written communication skills; extensive in person and telephone contact; written case documentation; facilitation informal youth counseling
- Strong interpersonal skills; forms professional relationships with multi-cultural youth and families, coworkers and supervisors, and representatives from the community and state agencies

RESPONSIBILITIES:

- Work closely with the outreach team and other community partners
- Assist youth with obtaining Health Insurance coverage as well as Mental Health services including counseling



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- Assist in coordination and track all youth related employment data
- Accompany outreach workers in the community (i.e. residences, parks, schools etc.)
- Ensure appropriate and timely documentation of youth activities
- Attend all meetings pertaining to job
- Build community relationships with residents, neighborhood groups, local merchants, courts, police, school, health centers, school adjustment counselors and community organizations to develop a network capable of linking youth and families with services and opportunities in the community
- Work with supervisor and coordinator to develop and continually improve outreach programming
- Perform other related duties deemed necessary by the Executive Director



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